

Rental Inquiry Form

345 ART GALLERY · 345 N. KEDZIE AVE., CHICAGO, IL 60612

Complete this form and email it to 345artgallery@gmail.com, or bring it to the gallery. Fields marked * are required.

YOUR INFORMATION

First name *

Last name *

Email *

Phone *

Preferred contact method

☐ Phone ☐ Email

YOUR EVENT

Type of event *

Number of guests *

Event date *

Start time *

End time

Space

☐ Indoor gallery ☐ Outdoor museum ☐ Both

Event seating

☐ Sitting ☐ Standing

Event age group

☐ All ages (includes children) ☐ Adults only

Will alcohol be served? (licensed bartender required, additional fee)

☐ Yes ☐ No

ANYTHING ELSE WE SHOULD KNOW?

Décor, catering, A/V needs, or questions

Submitting this form does not reserve your date.

We'll contact you to confirm availability. Your date is held once the rental agreement is signed and the deposit is paid.